

# Outline Construction Method Statement

METHOD STATEMENT			
Scope of Works	Construction Method Statement		
Prepared by	Camerons Strachan Yuill Architects	Date Prepared	06/05/2022
		Date of Review	
Start Date and Time	TBC	Duration	TBC
Personnel and competence	Contractor to be confirmed – DOCUMENT TO BE UPDATED PRIOR TO WORK COMMENCEMENT BY APPOINTED CONTRACTOR, AND SUPPLIED TO SBC		
SAFE SYSTEMS OF WORK TO BE ADOPTED			
<p>Explain how the work is going to be done, include things such as materials, means of communication (radios), storage, access, egress, handling, safe place of work, precise method/sequence of work, environmental issues, any specific limitations or constraints i.e. weather conditions, wind speeds etc. and protection to members of public.</p> <p>The works are being carried out inline with Safe system of work to be provided by contractors as part of CDM procedures (Provided as a separate document).</p> <p>This document provides details of the controls in place to prevent contamination/damage of the surrounding SSSI area from any spoil removed during the works.</p> <ul style="list-style-type: none"> <li>• Suitable Site Investigation works to be carried out before construction proceeds</li> <li>• All spoil should be removed by dumper truck to a set location awaiting removal from site.</li> <li>• The waste laydown location is to be within a safe areas within the site.</li> <li>• The Spoil is removed by tanker as required to ensure there is no build-up of waste in the laydown area.</li> <li>• During the works the installation will be regularly monitored to ensure there is no risk of slippage etc. out with the site. The monitoring will be in line with the Site Investigation works.</li> </ul>			

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## CONTROL

Explain how the work in progress shall be inspected (including who by & frequency) to ensure compliance with this method statement

The Site Managers and Subcontractor responsible for the works will inspect all installed works at the beginning and end of each day and at regular intervals throughout the course of the day as works progress.

Should any issue be Identified all works will be stopped and action taken rectify the issue.

Any issue that may pose a risk of impact to the SSSI area will be made known to Scottish Borders Council as soon as reasonably possible and Nature Scot.

The appointed Site Managers will monitor works to ensure they are in line with the provided Safe System of work and that the inspections noted in this document are complied with.

Where there is adverse weather an assessment of continuation of works will be undertaken to ensure there is no impact on the existing surrounding area or newly installed works

Issues on site will be recorded in the site diary daily and stored on record for review if required by SBC/HSE.

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# Outline Traffic Method Statement Form

Item	
	<b><u>Contractor to be confirmed – DOCUMENT TO BE UPDATED PRIOR TO WORK COMMENCEMENT BY APPOINTED CONTRACTOR, AND SUPPLIED TO SBC</u></b>
1. 1.1	<b>Purpose</b> To provide a safe method of access/egress to the site during deliveries, waste removal and sub-contractor traffic and to ensure the safety of both the general public and construction operatives.
2. 2.1	<b>Scope</b> The method statement will apply for the duration of the project, although it will be constantly monitored and reviewed taking into account the following key factors. <ul style="list-style-type: none"> <li>▪ Changes made in the access arrangements of the site taking into account the specific stages of construction.</li> <li>▪ Any issues that arise through consultation with the client, the local authority and local residents.</li> <li>▪ Any further liaison with the emergency services or local authority to ensure resolution of possible issues raised during the project.</li> </ul>
2.2	The design of this Traffic Management System has been prepared with reference to the following Regulations and Guidance documentation. <ul style="list-style-type: none"> <li>▪ The Safe Use of Vehicles on Construction Sites HSG 14</li> <li>▪ Protecting The Public, Your Next Move - HSG 151.</li> </ul>
3.0 3.1	<b>Responsibilities</b> The Site Manager is responsible for the implementation, monitoring and review of this method statement for the duration of the project, and to ensure it forms part of the induction process for each site operative.
4. 4.1  4.2  4.3  4.4  4.5	<b>Pre-Start Activity</b> The implementation of a traffic management system for the project has been designed and organised to ensure so far as reasonably practicable, pedestrians and vehicles can move safely and without risks to health. The off-loading and access to the site as detailed on the drawing (displayed on site) ensures that access to the site is kept clear at all times and minimises any possible conflict between pedestrians and construction/delivery vehicles.  All temporary segregation and offloading will be in accordance with The Safety at Street Works and Road Works Code of Practice and The Traffic Signs Manual Chapter 8.  The site manager is responsible for the provision and review of appropriate signage for the documentation of the project. For example, “Caution Construction Traffic” “No parking” “Access Only”.  A system of barriers (set back 12-20mtrs from the entrance gate) will be used to prevent casual access to the site. On arrival to site signage on the barriers will direct deliveries/visitors to the site office where arrangement will be made for the site banksman to assist in any offloading.  Where possible a segregated pedestrian walkway will be provided from the site entrance to the compound/site office.

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<b>5.</b>	<b>General Procedure</b>
5.1	A banksman will be in place during all offloading operations at the site (identified by orange hi viz jacket). Further operatives will be available to direct traffic in the event that large deliveries are made to site that may significantly affect the traffic.
<b>6.</b>	<b>Documentation Control</b>
6.1	This method statement will be relayed to all relevant operatives at induction in addition to forming part of the Construction Phase Health and Safety Plan.
6.2	The review of the method statement will be in accordance with the site specific Construction Health and Safety Plan.
<b>7.</b>	<b>Additional Controls</b>
7.1	High visibility jackets/vests in accordance with EN471 will be worn by all operatives (including sub-contractor personnel).
7.2	This method statement is to be reviewed as required to ensure the effectiveness of the system of work as the project progresses.

Prepared By: Camerons Strahan Yuill Architects	Date: 04/05/2022
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Review Date:	Reviewed By:	Comments

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